



Notice of Competition

Type of position:

<p><u>Labour Service:</u></p> <p><input type="checkbox"/> Recallable – FTE amount: _____</p> <p><input checked="" type="checkbox"/> TERM – approx. end date: <u>AUG 19/06</u></p>	<p><u>Perm Part Time / TERM</u></p> <p><input type="checkbox"/> Perm Part Time – FTE amount: _____</p> <p><input type="checkbox"/> TERM – approx. end date: _____</p>
--	--

Competition Number: PAFB-08-06

Branch: Fire Management and Forest Protection

Location: Prince Albert Fire Base

Work address: Prince Albert

Working Title: Fire Base Support

CRC Required: YES: _____ NO: X

Union Position: YES: X NO: _____

Announcement Date: Friday, July 07, 2006

Closing Date: Friday, July 21, 2006

Number of Positions: ONE

Salary Range: \$13.941 - \$17.645 per hour

Grade (level): 03 (UNDER REVIEW)

Job (occ code): GML

Labour Service SGEU Section: 20

Saskatchewan Environment is committed to workplace diversity. This position is posted as:

designated for Employment Equity Group members only: YES NO

simultaneous for both Equity & Non-Equity Group members: YES NO

for the following Employment Equity Groups:

Aboriginal Ancestry YES NO

Persons with Disabilities YES NO

Visible Minorities YES NO

Woman in non-Traditional Role (applicable only if under-represented by 45%) YES NO

Qualified Employment Equity Group members must self-declare in writing (i.e. within a cover letter or résumé) that they belong to one of these groups and proof of declaration must be provided upon request.

Particulars of Position:

Responsible to manage equipment, fuel and facility management activities within the fire management area to include: maintain, track and reconcile inventory of fire equipment, communications equipment and fuel supplies; inspect incoming equipment shipments for serviceability and completeness. Complete inventory forms, equipment transfers and write-offs, forward results to Provincial Fire Center Depot as required. Perform maintenance on minor equipment and facilities or grounds. Order equipment, parts and supplies and pick-up or delivery as required. Conduct maintenance checks at fire cache and re-stock equipment. Other duties as assigned.

Candidates must clearly indicate in their covering letter or resume where they have acquired their knowledge and abilities. Selections for interviews will be made on the basis of this information.



Notice of Competition

You will have knowledge of:

To qualify: you will possess a valid Saskatchewan drivers license. You will possess a Par Q health questionnaire. Must be able to lift up to 62lbs. Knowledge of: fire suppression equipment types and maintenance procedures; Departmental equipment tracking and inventory procedures; Department purchasing policy; Wildland fire suppression techniques; computer programs. Demonstrated ability to: obtain a chainsaw maintenance proficiency certificate and fire pump operator and maintenance rating; obtain a forklift operator certificate; prioritize work demands; perform minor mechanical and carpentry maintenance; communicate and follow oral and written instructions; work in a diverse, multi-cultural environment.

You will be:

Self-starter, accountable, flexible, reliable, respectful, organized and adaptable.

Interested candidates should submit a cover letter and résumé quoting the competition number and any applicable Employment Equity self declarations to:

**Kevin Weinberger, Forest Protection Officer, Prince Albert Fire Base
Fire Management and Forest Protection Branch
Box 3003 Prince Albert SK, S6V 6G1
Fax: (306) 953-2745
E-mail Address: KWeinberger@serm.gov.sk.ca**

We wish to thank all applicants for their interest in employment opportunities with Saskatchewan Environment however only those candidates who are selected for interview will receive written response to their application.

Please visit the Saskatchewan Public Service Commission's Career Center website for other employment opportunities at: <http://www.gov.sk.ca/psc/careers/>.

Distribution:

_____ Local Notice Board

_____ SGEU Office

_____ Human Resources

_____ Supervisor